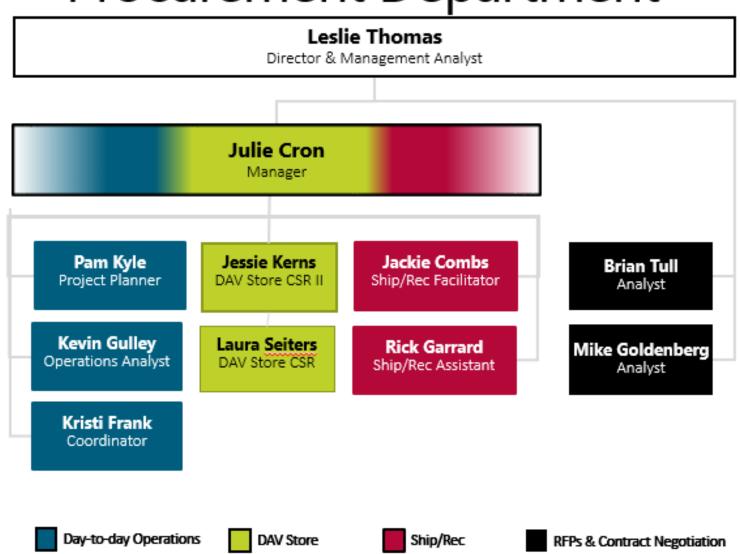


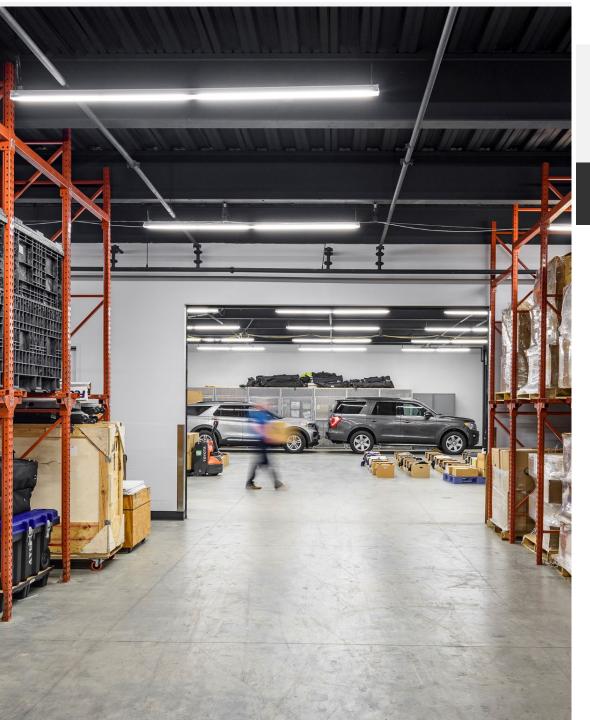
### **Our Team**

Great things in business are never done by one person. They're done by a team of people.

- Steve Jobs

### Procurement Department





## Responsibilities

Our team is accountable for all procurement efforts including:

- Management Analyst/Strategy Consultant
- Sourcing
- Negotiations
- Selection of goods & services
- Mailings for programs
- Shipping & Receiving
- Additional Projects
- DAV Store

## Management Analyst

How do they add value?

Function as consultants for the company, specializing in enhancing efficiency, resolving operational challenges and are often asked to solve complex problems the organization faces in quick order.

Problem-solving, a strong work ethic, critical thinking, and the use of interpersonal and communication skills are required.

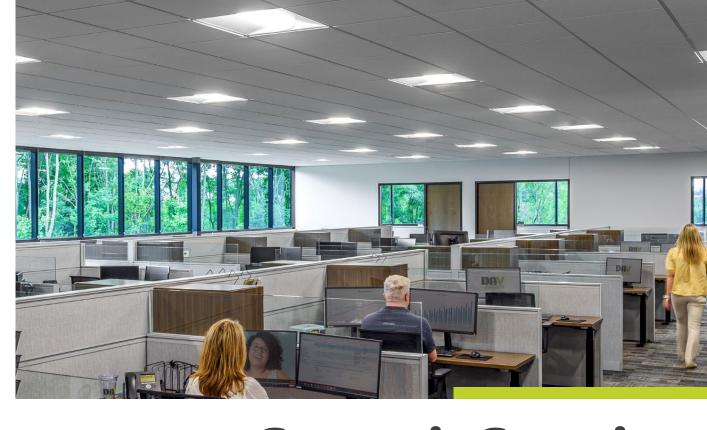
Continue to find areas of improvement and opportunities to minimize risk.

Provide objective advice using data, analysis, and research during each project.

Every project ends with an afteraction summary where we ensure success and report on lessons learned. My team is trained to look at their Procurement roles, projects, and duties differently where I ask many questions of them that extend beyond procurement basics of cost, time, and quality of the purchase.

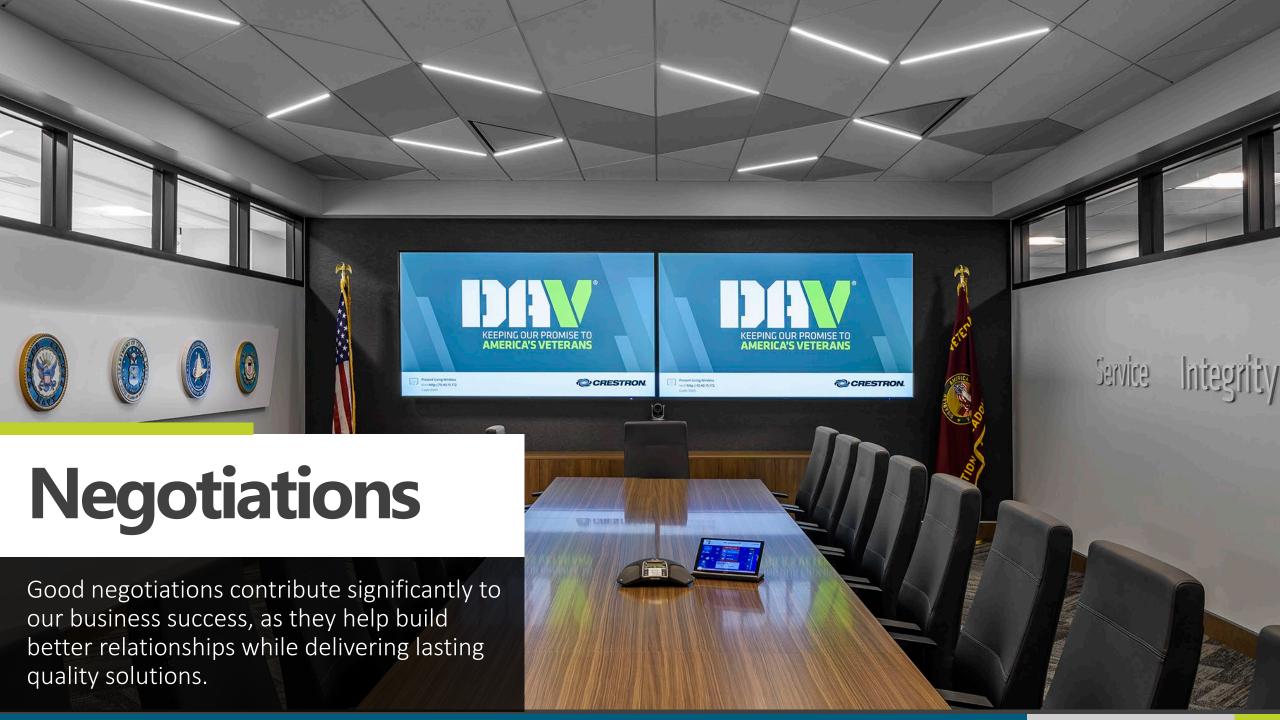
Best practices are applied as our team sources materials & services. Areas sourced:

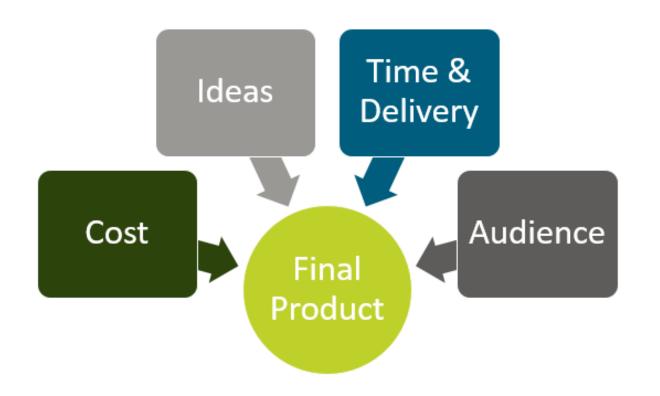
- Program Services
- Business Operations
- Inventory & Supplies
- Events
- Mailings



## **Strategic Sourcing**

Strategic sourcing ensures that future procurement needs are planned before they are needed in an attempt to minimize risk and avoid embarrassing situations that impact mission-critical outreach and our business operations.





## Selection of

products & services

### Mailings

Procurement works with each National Director or department head to find the best solution and partners for their program fulfillment and direct mail needs. Examples below.



Incentive Program to acknowledge new volunteers and honor those hitting milestones.

Volunteers





All NSO correspondence was centralized for efficiency in 2020. We continue to find improvements and savings year-over-year.







New member packages went from 45 days to under 14 days turnaround.

New packaging to reduce postage.



**PPP** Mailings **Brick Campaigns** 

> Awards/Special Recognition

**Fundraising** 





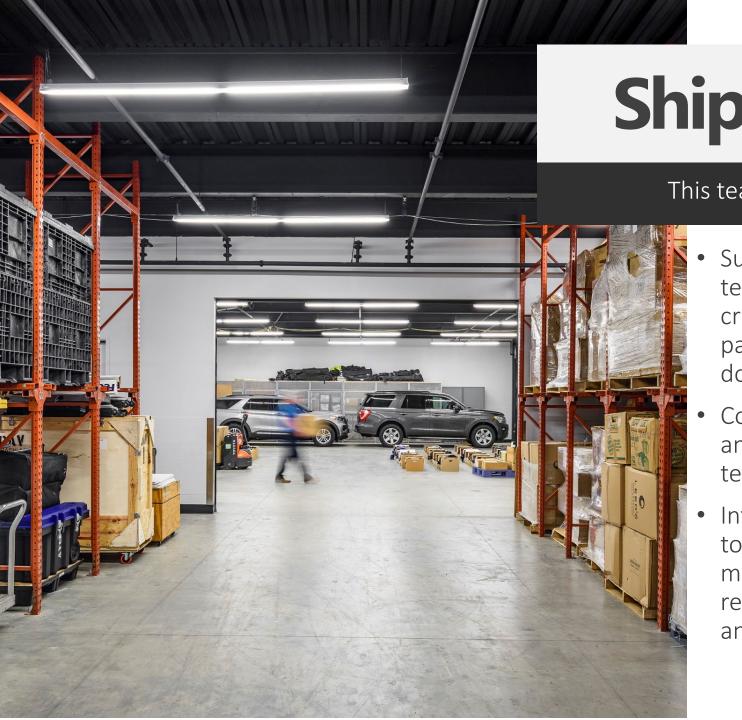
Field of Flags

DAV5K

Information Seminars

Quarterly Statements for Dues

MISC



## Shipping & Receiving

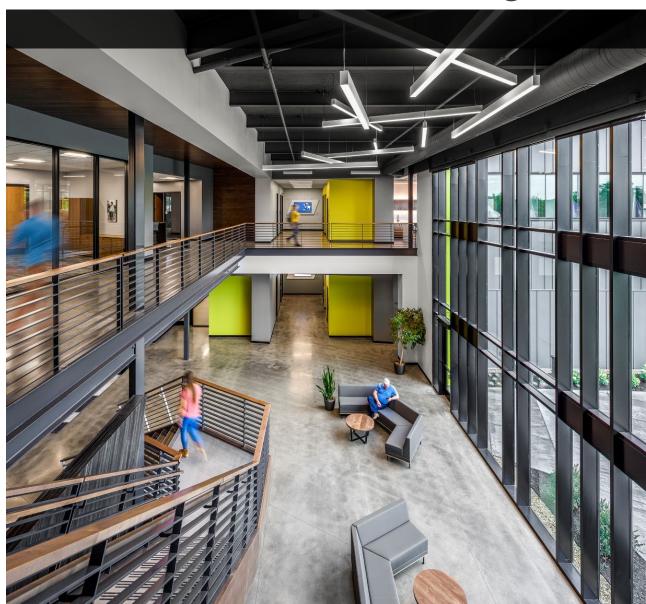
This team controls all packages going in and out of NHQ

- Successfully shifted from a staff of three to a team of two while continuing to deliver all critical daily duties in outgoing mail and packages, receiving truckloads/shipments, and doing our mail runs.
- Coordinates daily deliveries and pickups to USPS and the bank with our remittance processing team.
- Intentionally works with the procurement staff
  to ensure our partners have the supplies for our
  mailings when needed. We are deliberately
  reducing the number of packages being shipped
  and received from our headquarters.

#### Examples of new initiatives:

- Travel Administration
- ERP Implementation Project
- Washington Headquarters Project
  - Things you see: The new building furniture, building signage, working through the branding features with communications
  - Things you don't see: new contracts,
     payments, communication with accounting and legal.

### **Additional Projects**





### **STORE**

 New Product Line follows the membership year with the new product line being launched at National Convention

#### Stats

- 10,000+ orders processed annually
- < 100 returns

## Department Uniform Caps



Order online

https://dav.keystoneuniformcaps.com

DAV National HQ Toll Free 1-877-426-2838 ext 3252 sales@dav.org

Keystone Uniform Caps 215-821-3434

## Department Name Badge

John Doe



33 reviews with 5 stars

Options: Magnetic, pin, or pocket clip

Order online

https://dav.trophyawards.com/davdepartment-name-badge/

DAV National HQ Toll Free 1-877-426-2838 ext 3252 sales@dav.org

# FRGET ME NOT

The DAV Forget Me Not was first introduced on February 1926. The purpose is to raise funds to support DAV services and to provide assistance desperately needed by injured and ill veterans. Since 1966 the DAV flower was produced by a veteran owned family locally in KY. Due to their retirement we have had to move production of our flower and we are proud to introduce our new design made in the USA and assembled in the USA and put together by local volunteers and corporate partners.













