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**TO:** Department Commanders and Adjutants

**FROM:** Douglas K. Wells, Jr., National Membership Director

**DATE:** November 21, 2023

**SUBJECT:** Adding Department Administrators to Officer Election Reports

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I am pleased to announce that department administrators can now be added to Officer Election Reports and access [MyDAV.org](http://MyDAV.org) to assist their departments and chapters.

To request login access, please complete and send the attached department administrator information form to [membership@dav.org](mailto:membership@dav.org). Admins do not need to complete a form if they are already signed up as a DAV or Auxiliary member, donor or volunteer. Each department has the ability to appoint up to two admins.

All department administrators will need to register at [mydav.org/department-admin/login](http://mydav.org/department-admin/login), and once they're validated into the system, they will have access to [MyDAV.org](http://MyDAV.org).

It is our hope that this new capability will help departments and chapters fulfill our mission of keeping our nation's promise to America's veterans and their families. Thank you for your leadership and all you do to ensure promises are kept to our fellow veterans.

A handwritten signature in black ink, reading 'Douglas K. Wells, Jr.' in a cursive script.

Douglas K. Wells, Jr.  
National Membership Director

DKW:dms