TO:  National Executive Committee  
Department and Chapter Commanders and Adjutants  
National Headquarters Directors  
Washington Headquarters Directors  
National Service Officers  
Transition Service Officers

FROM:  J. Marc Burgess, National Adjutant

DATE:  September 1, 2022

SUBJECT:  National Bylaw Amendment (Virtual Chapter Participation) and updated  
2022 National Constitution, Bylaws, NEC Regulations and BOD Information

This memo will serve to inform you of a recent and significant change to our National Bylaws,  
which was adopted by the delegates assembled at our National Convention last month. The  
specific change is noted in Article 9, Section 9.2, Para. 1 of the National Bylaws.

The change will allow Chapters to incorporate “virtual participation” by its members during  
regular monthly meetings of the Chapter, if the Chapter itself votes to incorporate such into its  
own Bylaws. This would permit members participating virtually to have a voice and a vote  
during regular monthly meetings of the Chapter. However, virtual participation by members for  
the purpose of voting is not permitted for nominations and election of Chapter Officers. It is also  
important to note that virtual participation of delegates and alternates assembled for the National  
Convention and all Department Conventions is not permitted and must continue to convene  
solely in person.

What does this mean for your Chapter? We realize this will not be favorably considered by  
some Chapters for a variety of reasons, which is why it is incumbent on individual Chapters to  
determine if they wish to open the door to virtual participation of its members. If the  
membership of your Chapter decides to adopt a change to allow for virtual participation by its  
members, the Chapter’s Bylaws will need to be amended in accordance with the requirements  
noted and established in your Chapter’s current Bylaws.

What should we amend in our Bylaws if we wish to allow for virtual participation of  
members? The Chapter will need to be very specific to incorporate language in the Article and  
Section of your Chapter’s Bylaws that govern monthly meetings. The changes would need to  
include language which clearly establishes: 1) “Members may participate virtually in general  
membership meetings of the Chapter. The active membership status of any member participating

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