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**TO:** National Executive Committee  
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National Headquarters Directors  
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National Service Officers  
Transition Service Officers

**FROM:** J. Marc Burgess, National Adjutant

**DATE:** September 1, 2022

**SUBJECT:** National Bylaw Amendment (Virtual Chapter Participation) and updated  
2022 National Constitution, Bylaws, NEC Regulations and BOD Information

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This memo will serve to inform you of a recent and significant change to our National Bylaws, which was adopted by the delegates assembled at our National Convention last month. The specific change is noted in *Article 9, Section 9.2, Para. 1 of the National Bylaws*.

The change will allow Chapters to incorporate “virtual participation” by its members during regular monthly meetings of the Chapter, if the Chapter itself votes to incorporate such into its own Bylaws. This would permit members participating virtually to have a voice and a vote during regular monthly meetings of the Chapter. However, virtual participation by members for the purpose of voting is not permitted for nominations and election of Chapter Officers. It is also important to note that virtual participation of delegates and alternates assembled for the National Convention and all Department Conventions is not permitted and must continue to convene solely in person.

**What does this mean for your Chapter?** We realize this will not be favorably considered by some Chapters for a variety of reasons, which is why it is incumbent on individual Chapters to determine if they wish to open the door to virtual participation of its members. If the membership of your Chapter decides to adopt a change to allow for virtual participation by its members, the Chapter’s Bylaws will need to be amended in accordance with the requirements noted and established in your Chapter’s current Bylaws.

**What should we amend in our Bylaws if we wish to allow for virtual participation of members?** The Chapter will need to be very specific to incorporate language in the Article and Section of your Chapter’s Bylaws that govern monthly meetings. The changes would need to include language which clearly establishes: **1) “Members may participate virtually in general membership meetings of the Chapter. The active membership status of any member participating**

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