

Package Handling Information

Telephone: (702) 946-3736 | Fax: (702) 946-4643

Hours of Operation: 8am-4pm daily

Angie Barragan, Citywide Package Room Manager

Email: abarragan@caesars.com | Mobile: (702) 343-7903

Receiving Packages

To ensure proper delivery and receipt of materials shipped to the Hotel, please label packages as follows:

Horseshoe Guests

Recipient Name (GUEST)
 Guest Arrival Date
 c/o Horseshoe Las Vegas
 3645 Las Vegas Blvd S Las
 Vegas, NV 89109
 ___ of ___ (e.g. 1 of 10)

Paris Guests

Recipient Name (GUEST)
 Guest Arrival Date
 c/o Paris Hotel Las Vegas
 3655 Las Vegas Blvd S Las
 Vegas, NV 89109 ___ of ___
 (e.g. 1 of 10)

Package handling fees

All packages received for the group (individual attendees/vendors) will be subject to the current shipping/handling charges, as follows:

By weight in pounds

Package Type	Handling Fee
Letters 2 pounds and under in weight	\$5.00 each
Letters 2-10 pounds in weight	\$10.00 each
Boxes/Tubes 2-10 pounds in weight	\$10.00 each
Boxes/Tubes 11-20 pounds in weight	\$15.00 each
Boxes/Tubes 21-30 pounds in weight	\$20.00 each
Boxes/Tubes 31-40 pounds in weight	\$30.00 each
Boxes/Tubes 41-60 pounds in weight	\$40.00 each
Boxes/Tubes 61-80 pounds in weight	\$50.00 each
Boxes/Tubes 81-100 pounds in weight	\$80.00 each
Boxes/Tubes 100+ pounds in weight	\$.80 per pound
Pallets/Skids/Crates*	\$400.00 each

* Shipments made to the Hotel by a shipping company or arriving on pallets that will require the use of a forklift operator must be scheduled in advance. Please notify your Catering/Convention Services Manager for scheduling purposes. Additional charges will apply for forklift use. **All Prices Subject to Change.**