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**TO:** Department Adjutants  
**FROM:** Barry A. Jesinoski, National Adjutant  
**DATE:** September 19, 2023  
**SUBJECT:** 2024 Department Conventions

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It is time to begin planning for 2024 Department Conventions. Please complete the attached questionnaire and return it by October 10, 2023, to the attention of Kathy Bell at DAV National Headquarters via email at [kbell@dav.org](mailto:kbell@dav.org).

Once we have the completed questionnaire from all departments, you will be notified of the representative assigned to attend your convention. Also provide Kathy a convention schedule of events, which is needed to help ensure the visiting representative is available for full participation at your event.

Thank you for your cooperation in this matter.

A handwritten signature in blue ink, appearing to read 'Barry A. Jesinoski', is centered on the page.

Barry A. Jesinoski  
National Adjutant

BAJ:kgb

Attachment