



National Service Foundation

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TO: Department Commanders and Adjutants

FROM: Andrew Marshall, President

DATE: June 17, 2024

SUBJECT: Columbia Trust Grant Application Deadline Reminder

A memo regarding the 2024 Columbia Trust grant application instructions was distributed electronically to department commanders and adjutants on March 25, 2024. This memo serves as a final reminder that grant applications to the Columbia Trust will be accepted until **July 15, 2024**. Department and chapter leaders must contact NSF staff should applications after this deadline require submission. Applications after the cycle closes will be reviewed on a case-by-case basis and considered only if emergency funds are needed.

Please see the following instructions to access the online grant system:

1. If you are a DAV department or chapter leader and are accessing the site for the first time, please select "Request Password" to receive credentials to the Columbia Trust grant application. Please note if your current email address is not in DAV's membership system/CRM, you must contact the NSF team.
2. Once you select "Request Password" and submit your email address, you will receive a "Forgot Password Notification" email containing the link to 'reset' your password.
3. Follow the instructions outlined in the "Forgot Password Notification" email. Please retain the password for future use.
4. Upon creating the password, if it does not automatically log you in, navigate to https://dav.smartsimple.com/s_Login.jsp and sign in using your email address as your username and your new password.
5. Once logged in, select "Funding Opportunities" and proceed accordingly.
6. Within the application, you have the ability to request others to assist in completing the application through the 'Invitations' tab. These individuals will receive an email invitation from the system once you initiate the collaboration role. The collaborator can then login to assist with the application but will be unable to submit it. This process allows department and chapter leaders to control who can access the application(s).

The DAV Transportation Network Program vehicle request process will also be conducted through this online system, however, vehicle information and additional instructions will be provided in the annual memo from National Adjutant Barry Jesinoski later this year.

For questions related to the Columbia Trust grant application process and associated guidelines, please contact the NSF's business office via email at nsf@dav.org or phone at 877-426-2838, Option 6, then press 2. Please share this information with your local chapters as you deem appropriate.

Respectfully,

A handwritten signature in black ink that reads "Andrew Marshall". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Andrew Marshall
President

AM:dm